

- Special Reports: (periodic) organize and expand topics, gather information or work with volunteers/contractors who do so; edit and finalize.
- Create liaisons and communication channels with community organizations and news sources
- Develop collaboration opportunities with nonprofit and civic organizations to produce local content
- Manage recruitment, training of volunteer and part time news broadcasters
- Lead a team of volunteer/contract broadcasters in creating meaningful and informative content with a focus on local concerns and issues
- Manage the content production budget and provide direction for grant requests
- Foster a creative, positive and collaborative work environment
- Maintain Mailchimp email list and produce the daily e-news
- Attend community meetings when necessary to gather news

Attributes Required/Desired

- Familiarity with software/social media tools: TeamViewer, Mailchimp, Google Suite, Facebook
- Roots in the community
- Interested/excited by the KLZR news concept
- Management skills, team player
- Friendly, outgoing, able to engage news sources
- Desire to grow news department that covers and collaborates with partners

Compensation

20 hours/week @ \$20/hour

To Apply

Applications will be reviewed on a rolling basis. For best consideration, apply by January 7, 2022. To apply, please submit the following to KLZR Board Vice President, Kathy Blaha, at Kathy.Blaha@klzr.org

1. Cover letter demonstrating your interest and passion for this role; use the cover letter to answer the question: As News Director, what do you see as community radio's role in this rural community over the next 3-5 years?
2. Resume
3. At least three professional references
4. Two writing samples, ideally news stories, articles or interviews that you worked on.

KLZR is an Equal Opportunity Employer and actively seeks diversity of the workforce.